



Credit Information Center

Quality Reports with Quality Service
P 800-352-5882 F 615-292-3587 www.ciccredit.com

Employment & Tenant Applicant Release and Authorization

The purpose of this form is to notify you that a Consumer Report and/or an Investigative Consumer Report will be conducted on you in the course of consideration for employment, promotion, or Tenant Screening. This report is being provided by CIC Mortgage Credit, Inc.- 2206 21st Ave S #303 Nashville, TN 37212 – Phone 800-352-5882. I hereby authorize your company or any agent of your company to contact any and all corporations, former employers, credit agencies, educational but not limited to, information about my employment, education, consumer credit history, driving record, criminal record, and general public records but not limited to, information about my employment, education, consumer credit history, driving record, criminal record, and general public records collecting the above information. This release shall remain in effect for the length of my employment or Rental agreement. I understand I have the right to obtain a free copy of this Consumer Report if; (1) Any adverse action/decision is made based on the information in the consumer report, & (2) If the request is made in writing within 60 days of the adverse action. I believe to the best of my knowledge that all information I have provided is accurate true and correct and that I fully understand the terms of this release.

Please write clearly

Name (Last) _____ (First) _____ (Middle) _____

List any maiden/other name used in the last 7 years _____

Date of birth ____/____/____ Social Security Number ____-____-____

Drivers License # _____ State _____ Sex _____ Race _____

List your current mailing address as well as any other cities or towns you have lived in the past 7 years:

Street or PO# _____ City _____ State _____ Zip _____

City _____ State _____ Zip _____ Dates ____/____ to ____/____

City _____ State _____ Zip _____ Dates ____/____ to ____/____

City _____ State _____ Zip _____ Dates ____/____ to ____/____

Your Signature _____ Today's Date ____/____/____

***** APPLICANT – DO NOT WRITE BELOW THIS LINE *****

FAX TO: (615) 292-3587

TO BE FILLED OUT BY COMPANY REQUESTING INFORMATION

Company _____ Phone _____ Fax _____

Your Signature _____ Today's Date ____/____/____

Select from the following:

Rapsheet™ National Criminal Statewide Criminal History Misdemeanor & Felony County Search

National Federal Criminal SS Validation MVR Credit Report

Previous Employer Verification Education/Degree Verification People Search Trace Detail (skip trace)

Bankruptcy Search Civil County Court OFAC Patriot Act Search Sex Offender

While the information contained in the reports provided has been obtained from public records data sources deemed reliable, its accuracy cannot be guaranteed due to potential human error in the actual recording of the record. Since this information is not owned by CIC and since public records data on any one individual, group of individuals, company, or companies can be contained in more than one repository CIC can only rely on its accuracy from the public records data sources presently available at the time of the search. This information is furnished for your exclusive use and accepted by you without any liability on the part of CIC. its sources, officers, agents or employees. Furthermore you agree to indemnify CIC its sources, agents, and employees of any liability for the use of this information and shall agree that the right to obtain and the purpose for this information, for your exclusive use, is fully within the appropriate law or laws which apply to the permissible purpose of retrieving background information on an individuals criminal records history, credit history and / or workers compensation claim history.